

# Hamlett Films

Telling important stories, helping people learn

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## Shooting live during the Covid-19 Pandemic

### Our commitment to ensuring safely produced, quality video

We approach filming with the safety of our crew and contributors as the number one priority in light of the COVID 19 pandemic. We have extensively researched how productions are currently working within guidelines in order to deliver AV in a safe and risk free environment. Our production manager has attended the most up to date training provided by industry approved safety consultants, First Option, who have had a hand in writing the current government approved guidelines of media production during the pandemic.

### Live filmed asset capture safety and guidelines

The current UK government lockdown restrictions have been released gradually with some restrictions remaining in place. It is unlikely that productions are going to be able to return to 'normal' working practices for some time. It is likely that some current working practices will need to change and workplaces may need to be redesigned to help ensure that social distancing measures and hygiene procedures can be continued to be implemented to help reduce the risks from catching and spreading the virus.

We have examined our current ways of working with our safety consultants First Option, to see if changes can be made to produce content in the safest way possible until restrictions are lifted fully. The guidance covers the most common production processes involved in pre-production, production and post-production – we consider if a certain process is essential or if it can be carried out in a different way, which will reduce the risks.

These protocols and guidance are being updated regularly and adapted in line with changing UK government advice. As the situation develops, it may be that further outbreaks occur and further lockdowns are imposed. We will monitor the situation and if further outbreaks occur then production must be put on hold or adapted until the controls have been reviewed and reassessed.



Example images showing recent filming within COVID 19 guidelines

The key elements of our protocols are:

- **Distancing** - Wherever possible physical separation of at least 2m should be maintained during all work activities. Work should be planned to maintain this distance as the norm. If a 2m separation cannot be achieved you should consider whether the activity should continue. Ways to help achieve this include working remotely, reducing the number of people at work to an absolute minimum, redesigning workspaces/ways of working/action involved.
- **Health Monitoring** – Strict controls will need to be in place to help ensure that no-one who has the virus or symptoms of the virus is at work. This may involve health declarations, temperature checks, testing being carried out.
- **Hygiene** – Enhanced hygiene procedures will need to be in place across all departments. Hand-washing facilities – soap and water where possible, or if not possible, antiseptic hand gel dispensers (minimum 60% alcohol based) to be made readily available at all locations.
- **Cleaning** – Enhanced cleaning/disinfecting procedures will be in place across all departments – this includes cleaning of buildings, equipment, props.

We work closely with clients to establish safe and mutually agreed methods of capturing video content that will improve their learning material. We have multiple videographers on our books that live locally to many of the locations we are working with so can arrange a day shoot or possibly even a few hours at a time, to capture material that will provide visual reference in our interview segments.

We can send a local 'one man band' videographer with multiple cameras and sound equipment. They have been trained in following COVID guidelines for safe practice in a production environment as they work on some of the UK's top broadcast productions, while safely adhering to the legal guidelines.

All of these things are achievable within the current social distancing guidelines as laid out by the UK government, with minimal risk to our crew or contributors, all productions are thoroughly risk assessed and approved by clients and the filming location.